

Minutes of the Parish Council Meeting

held in the Village Hall on

Monday 11th September 2017

PRESENT: Councillor J E Jordan - Chairman
Councillor S Billis
Councillor S G Hartley
Councillor C Rendell
Councillor R Pearce
Councillor B Joyce

OFFICERS: Mrs L A Roberts – Interim Parish Clerk was not able to attend the meeting and gave her apologies.

IN ATTENDANCE: Councillor Mollie Groom – Wiltshire Council

11 Members of the public were present

Public Participation – No questions raised by the public in attendance.

It was proposed Councillor Joyce and seconded by Councillor Hartley that Councillor Billis take the minutes for the meeting **UNANIMOUSLY RESOLVED.**

107/17 APOLOGIES

Apologies for absence were received from Councillor Holland.

108/17 DECLARATIONS OF INTEREST

A declaration of interest from Councillor Billis was made regarding item 5.3 on the agenda as he is a member of the Broad Town White Horse Preservation Society.

A declaration of interest from Councillor Hartley was made regarding items 5.1 and 5.2 as she is a member of Broad Town WI and Community Coffee Mornings

109/17 MINUTES

The minutes of the Parish Council Meeting held on Monday 14th August 2017, having been previously circulated, were amended in respect to item 105/17.1 as the Parish Council did not “support” the planning proposal but had no objection to it. Following a proposal to make the amendment it was **UNANIMOUSLY RESOLVED** that the amendment was required. The minutes were then signed by the Chairman, Councillor Jordan, as a correct record.

110/17 DRAFT WILTSHIRE HOUSING SITES ALLOCATIONS PLAN – FORMAL PRE-SUBMISSION CONSULTATION ON THE DRAFT PLAN

A fully detailed and concise response had been drafted by Councillor Jordon based on statistical information provided by Mrs Conybeare. The kernel of this document was to request that the status of Broad Town be changed to that of a hamlet and the original criteria which was provided to categorise Broad Town as a small village was inaccurate. The response had been circulated to members prior to the meeting.

Proposed Councillor Joyce and seconded Councillor Hartley it was **UNANIMOUSLY RESOLVED** that the response be forwarded to the appropriate office at Wiltshire Council. The Parish Council wishes to record its thanks to Mrs Conybeare for her help and statistics used in the compilation of the response to the consultation.

111/17 COMMUNITY FUND GRANT APPLICATIONS RECEIVED

Members considered the applications received to determine if they fulfilled the fund criteria, and to consider the award of grants to the following organisations.

111.1/17 Community Coffee Mornings – seeking a grant of £432.00 to cover one year's hire of the village hall. It was **UNANIMOUSLY RESOLVED** that application was accepted and granted.

111.2/17 Broad Town WI - seeking a grant of £850.00 plus VAT towards a defibrillator. The application sought an obligation from the Parish Council to maintain and insure the defibrillator. The WI Representative at the meeting confirmed that the WI would contribute the installation costs. Councillor Mollie Groom confirmed that a grant of £850.00 would also be given from the Area Board. It would fall to the Parish Council to maintain the unit. It was felt that the provision of the defibrillator was essential in the village and that it should be obtained but in the most cost effective way. To do this the project would need to be managed by the Parish Council in order to be able to re-claim the VAT. It was **UNANIMOUSLY RESOLVED** to give the project full support and to investigate the various options for purchase and commissioning.

111.3/17 White Horse Preservation Society – seeking a grant of £2522 towards whitening and maintenance of the White Horse. Simon Billis outlined the group's proposals for the continuing restoration of the White Horse and the three-year plan and community involvement envisaged. It was felt that before the application is accepted and granted it was **RESOLVED** to contact the applicant to obtain confirmation that other sources of funding for the restoration of this historic monument have been investigated and are not available for such a project before this funding request is accepted and granted.

114/17 WORKING GROUP REQUEST – BROAD TOWN WHITE HORSE GROUP

The proposal for Broad Town White Horse Group to become a sub-committee of the Parish Council was withdrawn.

115/17 PARISH STEWARD VISITS

Councillor Joyce reported that the Parish Steward would be visiting Broad Town on 19th and 20th of September and again on 17th and 18th October. A schedule of works is currently in preparation.

Councillor Joyce is the Parish Council liaison.

116/17 BUDGET AND EXPENDITURE

It was agreed that a full review of the Parish Council's Finances would need to be undertaken at the next meeting when Linda Roberts would be available to fully brief the Parish Council.

117/17 PARISH COUNCIL CLERK VACANCY

It was decided that the closing date for applications would be 3rd October 2017. Persons wishing to apply for the post or require information should contact Councillor Jordan.

Details will be published in the next newsletter

118/17 PLANNING APPLICATIONS RECEIVED

Application Ref: 17/07138/FUL

Application for Full Planning

Proposal: - Construction of a wooden-framed summerhouse at the bottom of back garden.

At: 64 Hill View, Broad Town, Wiltshire, SN4 7RQ

Assigned Officer: Lisa Davis

Direct Line: 01249 706522

Comments to be received by: 26 September 2017

As the proposal was a considerable structure in terms of size for a summerhouse, it was agreed that all the surrounding properties and landowners should be consulted and not just the adjoining neighbours in Chapel Lane. The proposed development will be nearer to those properties on Broad Town Road than those in Chapel Lane. **UNANIMOUSLY RESOLVED** that Wiltshire Council are requested to consult on this application with all adjoining property and landowners and those to whom this development would be visible

119/17 REDHILLS PLAY AREA – SECTION 106 FUNDING

It is now understood that the Parish Council either needs to repay to Wiltshire Council the VAT claimed on the children's playground equipment or spend that sum (£1315.00) on the playground. It was decided to spend the money on new equipment and that this task would be undertaken by a working group of three members of the public who volunteered at the meeting and assisted by Councillors Hartley and Billis. There is a twelve-week deadline on this project. A meeting will be convened.

120/17 GRANTING OF DISPENSATIONS

Members discussed the policy documents on the granting of dispensations. It was **UNANIMOUSLY RESOLVED** to approve the policy attached. Proposed by Councillor Jordan, seconded by Councillor Joyce

121/17 CORRESPONDENCE AND INFORMATION FOR NOTING

121.1/17 North Wessex Downs – Invitation to a Presentation. It was agreed that an expression of interest be returned to the originator.

121.2/17 Three emails were received by the temporary clerk prior to the meeting and will be discussed at the next full meeting

121.3/17 CATG Meeting

Councillors Hartley and Billis attended the last CATG meeting on 6th September 2017. Following were discussed and agreed.

- 1) Broad Town hill has been selected for an assessment of a weight restriction on heavy goods vehicles.
- 2) Wiltshire Council highways engineers will meet with Parish Council representatives to construct a plan for the placement of Speed Indication Signs in the village. From this the project will be costed and funding sought.
- 3) Flashing yellow warning signs may be available for placement at the school subject to the School having a travel plan. Parish Council to investigate further.
- 4) Parish Council to submit two projects to CATG where repairs to the footpaths are in greatest need.

At the request of the Clerk an extra ordinary meeting will need to be called to sign off and close the accounts for the last financial year. It was agreed that the meeting should be at 6.30pm on Monday 25th September subject to the availability of the village hall.

The meeting closed at 20:17

Note: The date of the next meeting will be Monday 9th October at 6.30pm in the Village Hall.

Signed: Dated: 9th October 2017
Chairman